

New Market Area Library

Employment Application

New Market Area Library is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, genetic information, or any other protected status under applicable law.

Please complete all fields legibly. Incomplete information may disqualify you from further consideration for employment.

PERSONAL INFORMATION

Name _____ Date _____

Address _____
Street City State Zip

Email Address _____ Phone Number _____

Are you legally eligible to work in the U.S.? yes no

Are you at least 18 years old? yes no

Position applying for: Part time library manager

Date available to start _____

Education	Name & Location of School	Degree Received or years attended	Major/Subjects Studied
High School			
College or University			
Trade or Other School			

EMPLOYMENT HISTORY

Please start with your most recent employer and working backwards. Include military service assignments and volunteer activities.

Employer Name		Phone
Employer Address		Start Date to End Date
Position(s) Held		Reason for Leaving
Supervisor		May we contact this supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Duties		

Previous Employer

Employer Name		Phone
Employer Address		Start Date to End Date
Position(s) Held		Reason for Leaving
Supervisor		May we contact this supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Duties		

Previous Employer

Employer Name		Phone
Employer Address		Start Date to End Date
Position(s) Held		Reason for Leaving
Supervisor		May we contact this supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Duties		

ADDITIONAL INFORMATION

Do you have any special skills, experience, certification and/or training that would enhance your ability to perform the duties of the position applied for?
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Indicate languages you speak, read, or write:

Language	Speak	Read	Write
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REFERENCES

Reference Name	Contact Information Phone &/or email	Business Name	Relationship

Please Read Carefully Before Signing

I attest with my signature below that I have given true and complete information on this application. No requested information has been concealed. I authorize New Market Area Library to contact references provided for employment reference checks.

Employment is contingent upon the successful completion of a background check. Employees may be subject to drug and/or alcohol testing before employment and during employment in accordance with applicable law and Board policy.

Signature	Date
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Completed applications should be emailed to libraryjob26@gmail.com